

MINUTES
GREEN BAY TRANSIT COMMISSION
Wednesday, September 21, 2016
901 University Avenue, Commission Room
8:15 a.m.

MEMBERS PRESENT: Roger Kolb, Chair; Kevin Kuehn, Secretary; Emily Ysebaert, and Sierra Spaulding

EXCUSED: John Withbroe, Vice Chair and Alderman Randy Scannell

ABSENT: Ron Antonneau

STAFF PRESENT: Patty Kiewiz, Transit Director; Essie Fels, Recording Secretary; Larry Sterckx, Maintenance Manager; Pam Manley, Business Grant Manager; Cindy Tappy, Compliance Coordinator and April Herlache, Transportation Supervisor

OTHERS PRESENT: Lisa Conard, Brown County Planning; Vincent Caldara, MV General Manager; Keith Schneider and Skyler Toyme

1. Call the meeting to order

Chair R. Kolb called the meeting to order at 8:20 a.m.

Chair R. Kolb stated we do not have a quorum at this time, so we will not be able to address the action items including the approval of the agenda. Let's take up item #5.

5. Discussion regarding the Green Bay Metro Quarterly Route Data and Analysis Report-August 2016, by Brown County Planning Commission

L. Conard explained this report is informational only. It is a relatively routine report. Lisa stated that if the Commission would have any questions, she would be happy to answer them.

6. Operational Reports

Director Kiewiz stated in your packets is the operational reports. Director Kiewiz gave a brief overview of the ridership reports for Fixed Route and Paratransit; as well as the monthly schedule adherences for August. Director Kiewiz stated she would be happy to answer any questions the Commission might have.

2. Approval of Agenda

K. Kuehn made a motion to approve the September 21, 2016 agenda. E. Ysebaert seconded the motion. Motion carried.

3. Approval of the minutes of the August 17, 2016 meeting

E. Ysebaert made a motion to approve the minutes from the August 17, 2016 meeting. S. Spaulding seconded the motion. Motion carried.

4. Action: Purchase of Walk Behind Floor Scrubber

Motion made by K. Kuehn, second by E. Ysebaert, to approve the purchase of the walk behind floor scrubber to Belson for the purchase price of \$15,534 minus 1% discount (paid within 10 days) for the total of \$15,379. Motion carried.

7. Finance Report

P. Manley stated in your packets you will find the operating expense report for January through July. She gave a brief overview of the revenue and expense reports. P. Manley stated that if the Commission would have any questions, she would be happy to answer them.

9. Directors Report

Director Kiewiz stated Green Bay Metro is hosting the 2016 WURTA Wisconsin Public Transportation Conference on October 4-6, 2016 at the Hyatt and KI Center.

Keynote speaker is Author Rachel Simon New York bestseller; "Riding the Bus with My Sister." She is a huge advocate for public transportation. She will be doing a presentation here at Transit on October 4, 2016 at 11:00 a.m. till 12:00 p.m. We have invited the community. She will also do a meet and greet with our staff from 12:30 p.m. till 2:30 p.m. Please come and join us for this event.

Packets included a few Thank You cards that Metro has received.

Also included in the packets is documentation and flyers that have put together by WURTA and shared in Madison and Washington D.C. It provides a nice overview of transit needs throughout the State.

Director Kiewiz stated there has been some discussions regarding the discontinuing the traditional U-Pass Program that we had here at Metro and going to the 30-day College Pass. Director Kiewiz stated Green Bay Metro's agreement has always been through the Security Division at UWGB not with Student Government. How things got paid between Security and Student Government was truly their relationship not with Metro. She was informed earlier this year from Jeff Grosse from Security; he has been our contact since 2009 when the U-Pass

program started. Jeff informed Patty they have eliminated the U-Pass Program from their budget. At that time Patty informed Jeff that Green Bay Metro was looking at different alternatives because we had other colleges interested in taking part of some form of program similar to the U-Pass. Commissioner S. Spaulding stated there was miscommunication with the students and they would have liked to continue the program. Discussion was held about considering other options.

Director Kiewiz stated there are various options statewide. University and Colleges have subsidized those passes. It was discussed to set both colleges up as outlet type system. They would purchase the passes from Metro and they would disperse the passes to students. The college would be responsible for the cost of the passes. One of the concerns Student Government has is the number of individuals that is using the system and the cost that Student Government was paying.

The Commission stated they would be willing to look at other alternatives; however; it will need to be consistent for all colleges.

Director Kiewiz will keep the Commission updated on the discussions.

10. Other Business

No other matters.

11. Establish the date of the next meeting

The next meeting of the Transit Commission is scheduled for Wednesday, October 19, 2016 at 8:15 a.m.

12. Adjourn

Motion made by E. Ysebaert, seconded by S. Spaulding, to adjourn at 8:50 a.m. Motion carried.

Respectfully submitted,

Essie Fels
Recording Secretary